**2024 Nomination form:**  **Volunteer Achievement Award**

**Nominations close: 5pm, Monday 2 September 2024**

The Volunteer Achievement Award acknowledges the outstanding contribution of an individual to the NSW museum, gallery, and Aboriginal cultural sector within the past year.

For further information regarding eligibility or the nomination process, please consult the [FAQ](https://mgnsw.org.au/sector/programs/imagine/imagine-awards-faq/) page and the 2024 Guidelines <https://mgnsw.org.au/wp-content/uploads/2024/07/2024-IMAGinE-Awards-Guidelines.pdf>   
  
**This award specifically recognises a volunteer who has demonstrated one or more of the following:**

1. Leadership in the completion of a significant project or milestone event within their organisation in the previous 12 months with long term benefits to the organisation.
2. Making a substantial impact on their organisation through effective governance, management, and developments.
3. Developing new programs and providing creative solutions to address the challenges faced by the museum, gallery or Aboriginal cultural organisation.
4. The nominee has shown a high level of dedication, skill, and initiative in their volunteer work, and their contributions have significant benefits for the museum, gallery or Aboriginal cultural organisation.

**Selection criteria**

1. Volunteer displayed leadership and creativity
2. Significance of the project to the organisation’s aims and objectives
3. New approaches or solutions to challenges, contributing to the advancement of the museum, gallery or Aboriginal cultural organisation.

**Nomination details**

Who is the individual you are nominating?

Full name:Click or tap here to enter text.

Nominee’s Contact Details

Phone:Click or tap here to enter text. Email: Click or tap here to enter text.

Nominator details (person completing this form): Click or tap here to enter text.

Nominating Organisation: Click or tap here to enter text.

Contact person:Click or tap here to enter text. Position:Click or tap here to enter text.

Phone: Click or tap here to enter text. Email: Click or tap here to enter text.

Traditional place name (if known): Click or tap here to enter text.

Street address: Click or tap here to enter text. Suburb: Click or tap here to enter text.

State: Click or tap here to enter text. Postcode:Click or tap here to enter text.

Postal address (if different to above): Click or tap here to enter text.

**Project details**

Title of project: Click or tap here to enter text.

Dates of project: Click or tap here to enter text.

Host museum, gallery, or Aboriginal cultural space:  
 Click or tap here to enter text.

Number of volunteers that worked on this project: Click or tap here to enter text.

Project budget (optional): Click or tap here to enter text.

Provide an outline of the project which the nominated Volunteer led (max. 50 words)

This summary should give a clear, concise overview of the project. This description may be edited and will be used in promotional material and the awards booklet  
. Click or tap here to enter text.

Describe the impact the nominee had on the project? (max. 300 words)

Note the Nominee should be the lead Program Manager or have a significant role in delivering the project.   
Click or tap here to enter text.

In what way was the project significant? (max. 200 words)

Include how the project contributed to your museum, gallery or Aboriginal cultural centre. This description may be edited and used in promotional material and awards booklet.

Click or tap here to enter text.

**Support material**

The following support material must be submitted with your nomination:

• Up to THREE pages (maximum) of documentation which supports the nomination. This can include images, suggested file formats are word doc, pdf or powerpoint.

AND

• Summarised bio or resume (maximum 1 page)

|  |  |
| --- | --- |
|  | Support Material details (i.e. image details, name of document) |
| 1 | Click or tap here to enter text. |
| 2 | Click or tap here to enter text. |
| 3 | Click or tap here to enter text. |
| 4 | Click or tap here to enter text. |

AND

• ONE high quality image of the nominated individual + ONE high quality image of the relevant project (300 dpi jpegs max. 2MB each). These images will be used in online and printed promotional material and at the awards presentation. Images may also be used by M&G NSW for promotional and archival purposes.

|  |  |  |
| --- | --- | --- |
| Image No. | Image file name | Image credit for promotional use |
| 1 | Click or tap here to enter text. | Click or tap here to enter text. |
| 2 | Click or tap here to enter text. | Click or tap here to enter text. |

**How to submit your nomination**

All nomination forms and support material must be submitted online by the closing date via the M&G NSW IMAGinE awards webpage: <https://mgnsw.org.au/sector/support/imagine/>

If you have any questions or require assistance to submit your application for any reason, please don’t hesitate to contact us

**Dale Maxwell-Smith, Training & Engagement Manager**

Email: dalem@mgnsw.org.au

Phone number: (02) 5663 2337 (Wednesday to Friday)

**Museums & Galleries of NSW**

Phone: (02) 9270 3100 (Monday - Tuesday for urgent enquiries)

To prepare your entry for submission save this document with your organisation’s name and category you are entering.

For example: OurMuseumGallery\_Exhibition.doc

Please refer to the [2024 Guidelines](https://mgnsw.org.au/wp-content/uploads/2024/07/2024-IMAGinE-Awards-Guidelines.pdf) for more details.

**Nomination checklist**

Completed nomination form

Provided required support material

Provided promotional images and captions

**Declaration by nominator**

I give my assurance that, to the best of my knowledge, the information supplied in this nomination is true and correct at this date. I agree to abide by the IMAGinE awards’ [Terms and Conditions of Entry.](https://mgnsw.org.au/wp-content/uploads/2024/07/2024-IMAGinE-Awards-Guidelines.pdf)

Name: Click or tap here to enter text.

Date: Click or tap to enter a date.

**IMAGinE Awards night**

The awards will be presented at Paddington Town Hall on Thursday 21 November 2024.

You can book your ticket here: <https://events.humanitix.com/imagine-awards-2024>